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Computers in libraries : an introduction for library technicians

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Computers in Libraries

An Introduction for Library Technicians

By **Katie Wilson**

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About the Book

Keep pace with the constant technological changes you face every day as a library technician .

Computers in Libraries examines the impact of integrated library management systems, digital resources, and the Internet on the functions and operations of library technicians and assistants. The book provides a practical understanding of library system software, networks, online information and access, portals, open URL linking, and the fusion of digital and print collections. Each chapter opens with definitions of the most commonly used terms and closes with review questions for classroom use, making it equally valuable as a textbook and as a professional resource for updating work skills.

The roles of library technicians and assistants have changed dramatically in the past twenty years as computers have transformed every area of day-to-day library operations. And nowhere have those changes been more obvious than when dealing with online data that hasn't undergone the same quality control and selection processes traditionally used with library resources. As ordering and cataloging processes have been streamlined, and reference and research services have been turned into twenty-four hour help centers, Computers in Libraries is a practical guide to keeping pace with the changes you face—every day, in every aspect of your work.

Computers in Libraries examines:

- how computers work
- Internet protocols and applications
- integrated management system structure and administration
- acquisitions financial management
- online cataloging standards
- circulation parameters and policies
- course reserves
- serials control
- the Online Public Access Catalog (OPAC)

- resource sharing standards
- searching online databases
- creating online content
- digital libraries and electronic publishing
- bibliographic standards and practices

Computers in Libraries is an important resource for library professionals striving to stay a step ahead in their field and for students who will need to be up to speed on the technological aspects of library work.

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